



 PURE
3939 N. Webb Rd.
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ABOUT POET Pure

POET Pure is a global leader in the energy and agricultural space. We started as a supplier of biofuel, and have grown into a multi-commodity marketing and transportation company providing solutions in fuels, grains, and carbon dioxide markets. We are part of a network of engineering, management, marketing, and manufacturing companies that are dedicated to being good stewards of the Earth by converting renewable resources to energy and other valuable goods as effectively as humanly possible. As the largest supplier of biofuel in the world, we believe in the value and benefits of driving a renewable solution to global energy needs, and focus on creating a more sustainable path forward in all our related industries.

Terminal Manager – Eastern U.S. Region

The primary activities of this role have matters of significance relating to the business operations of POET Pure and its customers which require the exercise of discretion and independent judgment. This role will focus on our Transportation business segment and be based in Portland, IN with coverage responsibility for OH and IN. The position is full-time status in the Logistics department and will report to the Fleet Manager.

Role Responsibilities

- Coordinate, administer and monitor the maintenance, repair, replacement and logistics of company vehicles in our Eastern Region (IN, OH).
- Maintain necessary licenses and certifications for transportation equipment.
- Ensure preventive maintenance programs are carried out per schedule and monitor post performance throughout assigned territory.
- Oversee the performance of vendors and, if necessary, undertake the timely repair and servicing of damaged vehicles in order to minimize downtime.
- Manage the inventory of spare parts for vehicles, in coordination with fleet manager, in order to ensure an adequate supply and accurate accounting throughout assigned territory.

This position provides a fast-paced role that will also require 50% travel and responsibilities outside of normal business hours.

Role Requirements

This role involves a high degree of variation in priorities throughout the day, and the person we're looking for should possess the following characteristics:



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- Bachelor's degree from an accredited university or relevant experience.
- Supervisory and/or management experience.
- Ability to travel 50% of the time and for extended periods of time.
- Experience working with Microsoft Office products.
- Ability to work in a team environment with limited oversight.
- High attention to detail.
- Strong communication and relational skills.
- Proven track record of exhibiting good problem-solving skills and being a dependable, self-motivated employee.

In addition to the requirements above, the following skills will be preferred in selecting the right candidate:

- Experience in the petroleum, CO2 or ethanol industry.
- Experience in fleet management or other transportation activities or industries.
- Experience with hazardous materials.
- Experience in a corporate business setting.

Work Environment

POET Pure provides a relaxed, but professional, non-smoking work environment and a very competitive benefits package. We are proud to be an Equal Opportunity Employer.

Interested applicants should submit their resume and cover letter explaining why they seem to be well-suited for the opening and salary expectations. Please email to opportunityexp@poetep.com